

BURHAM OLD SCHOOL COMMUNITY CENTRE, BELL LANE, BURHAM.

CARETAKER REQUIRED

A position has become available for a Caretaker, cleaner, bookings clerk for the

Old School Community Centre

Hours to suit but the aim is to keep the hall clean to a high standard, take bookings and liaise with finance for invoicing, let users in and out of the hall, report any problems and make a quarterly report to the committee.

Apply with a covering letter stating your experience to:

nickygrimes@icloud.com

Deadline July 21st. Interviews to be arranged